



# Airbnb Turnovers

## Cleaning checklist

*This check list is for “Airbnb Turn Overs” Only.*

### Kitchen

- ✓ Dust & Disinfect all surfaces (shelves, countertops)
- ✓ Clean & Dust any figurines, frames, or decorations.
- ✓ Check the inside of all the kitchen cabinets.
- ✓ Wash all dirty dishes, including pots and pans.
- ✓ Empty refrigerator throw out previous guest food.
- ✓ Clean & Disinfect inside and outside of Refrigerator.
- ✓ Empty out pantry with previous guest left over food.
- ✓ Clean and Disinfect pantry doors.
- ✓ Sweep and mop floors (including under furniture).
- ✓ Clean & Disinfect light switches, door handles, and remotes (high-touch areas).

- ✓ Clean and Disinfect kitchen table (streak-free shine)
- ✓ Check for and remove trash (replace liners)
- ✓ Clean and Disinfect trash bin.
- ✓ Restock essential supplies (paper towels & soaps).
- ✓ Inspect for personal items left behind (notify the host).
- ✓ Stage kitchen for new guest.

### Living room and Common areas (inside & outside)

- ✓ Dust all surfaces (shelves, countertops, & side tables)
- ✓ Vacuum/sweep floors
- ✓ Mop floors (including under furniture)
- ✓ Wipe down light switches, door handles, and remotes (disinfecting high-touch areas)



- ✓ Clean mirrors and glass surfaces (streak-free shine)
- ✓ Check for and remove trash (replace liners)
- ✓ Restock essential supplies (toilet paper, paper towels, tissues, hand soap)
- ✓ Inspect for personal items left behind (notify the host if needed)
- ✓ Vacuum and fluff furniture cushions
- ✓ Wipe and disinfect coffee tables, side tables, and entertainment centers
- ✓ Clean TV screens & remotes
- ✓ Straighten furniture and décor for a welcoming presentation

## Bathroom

- ✓ Clean mirrors and glass surfaces (streak-free shine)
- ✓ Check for and remove trash (replace liners)
- ✓ Restock essential supplies (toilet paper, paper towels, tissues, hand soap)
- ✓ Inspect for personal items left behind (notify the host if needed)

- ✓ Vacuum and fluff furniture cushions
- ✓ Wipe and disinfect coffee tables, side tables, and entertainment centers
- ✓ Dust and clean TV screens & remotes
- ✓ Straighten furniture and décor for a welcoming presentation
- ✓ Dust & Clean Light fixtures.
- ✓ Clean & Disinfect light switches including doorknobs.
- ✓ Clean & Disinfect interior of toilet,
- ✓ Clean & disinfect exterior of toilet, including base & behind the toilet. (Toilet handle)
- ✓ Cleaned & Disinfect Toilet paper holder
- ✓ Scrub & Disinfect shower heads
- ✓ Scrub & Disinfect shower walls.
- ✓ Scrub and disinfect sink.
- ✓ Replace used towels with fresh, clean ones.
- ✓ Dust & clean towel bar.
- ✓ Wipe down mirrors leaving them streak free.
- ✓ Clean and disinfect vanity tops.
- ✓ Check inside cabinets for left items
- ✓ Refill soap, shampoo, and other amenities.



✓ Check for hair and other debris (especially in drains & sinks).

✓ Empty trash and replace liners.

### Bedroom Turnover & Reset

✓ Change and replace bed linens & pillowcases (freshly laundered. Host must provide extra sheets)

✓ Clean and disinfect vanity tops.

✓ Check inside cabinets for left items.

✓ Refill soap, shampoo, and other amenities.

✓ Check for hair and other debris (especially in drains & sinks).

✓ Empty trash and replace liners.

✓ Clean and disinfect trash bin.

✓ Fluff and arrange pillows and make bed neatly.

✓ Wash all Linen if enough time otherwise cleaned linen will be returned next scheduled clean. This allows for a quicker turnover. (Same day Turnove)

✓ Vacuum or Sweep bedroom including under the bed and behind furniture.

✓ Mop bedrooms if it has hard surface flooring.

✓ Clean & Disinfect nightstands, dressers, and lamps

✓ Check inside nightstand and all closets for any left behind items (report to host)

✓ Ensure all bedroom lights, fans, and charging stations are functional

✓ Clean and Disinfect fans, and charging stations

✓ Clean and Disinfect High touch areas (light switches, doorknobs, tv controls)

### Final Inspection & Guest Ready Touches

★ If theirs a Service you do NOT see, contact us and let us know for a customized package.

✓ Ensure NO Bad odors (use air fresheners if needed).

✓ Check WiFi and electronics for functionality

✓ Set thermostat to a comfortable temperature

✓ Stage the home for a welcoming feel (fluff pillows, adjust lighting)

✓ Double-check all areas for forgotten items or maintenance issues